



Modernisation and internationalisation of Iranian HEIs via collaborative TEL-based curriculum development in engineering and STEM/UNI-TEL

Third Official WEBINAR –UNITEL Training Path Delivery (WP3)

22nd May 2023

(11.30 - 13.00 CET time /14.00 - 16.00 IR time)

Online

MINUTE

Participants: Professors and Instructional designer from Iranian HEIs

P1 - USGM, Università degli Studi Guglielmo Marconi, Italy

P2- UTU, Turun Yliopisto, Finland

P3 – UaB, Universidade Aberta, Portugal

P4 – PRISMA, Prisma Electronics ABEE, Greece

P5 – IKIU, Imam Khomeini International University, Iran

P6 – USB, University of Sistan and Baluchestan, Iran

P7 – SU, Shiraz University, Iran

P8 – UI, University of Isfahan, Iran

P10 – SCU, Shahid Chamran University of Ahvaz, Iran

P12 - NAMVARAN P&T COMPANY, Iran

Link for to attend the webinar remotely

link: meet.google.com/hub-bofz-cab

Monday 22nd May 2023

The webinar started in delay due to a misunderstanding related to the time difference. According to the national regulations, the time difference is actually 1.5 hour plus in Iran.

All the documents related to the Webinar (PPTs, Agenda, Minute, recording video, templates) will be available in the drive folder WP3 UNITEL Training Path/3rd WEBINAR

https://drive.google.com/drive/folders/1_vXM6ZzicLs49mGzX8ekaVg0lyoQ8iaa?usp=sharing

In the first part of the webinar, the Coordinator welcomed all the partners and introduced the rationale of the webinar and the content of the agenda. The first 45 minutes have been focused on internal project management. All the partners agreed on the **next steering committee meeting date, June the 14th at 11.30 AM CET time / 1.00 PM Iranian time.**

During the SC meeting, all the partners will face up the Progress Evaluation Report received by the EU Commission and they will discuss on the measures to be taken to cope with the highlighted criticalities. The updated work plan has been already sent to all the partners. Together with the Minute of the Webinar, the draft of the UNITEL Commercial Agreement will be sent to all the partners. The content and the rationale behind the management of the UNITEL outcomes' Intellectual properties rights will be discussed during the SC meeting.

As concerns the other activities, the coordinator reminded that:

- The **delivery of the UNITEL training path** should be concluded by the end of May on 31st, or at latest **by the mid of June, on 14th**. Each professor should complete the assessment tests and each Iranian University should organise two Face to face training sessions at local level. PRISMA ensured that all the Professors (tutors and course's Participants) would receive the certificate of the successful learning. PRISMA shared a first report on the activity rate in the Platform so far. Another report will be available for the next SC meeting in June.
- All the **equipment** should be purchased as soon as possible, all the financial documentation (excel filled file, Tendering procedure documents, Invoices/translations, proof of payments, etc...) should be received **by the 14th June at latest.** The email should be sent to Renzo r.linsalata@unimarconi.it

Thanks to the provided partners' documents, the Coordinator will be able to have a clear picture of each partner's accounting share. In July, a third tranche of funding (20% of total funding) will be transferred just to the partners who have spent 80% of the received funding. In the next SC meeting, all further issues will be discussed.

In the second part of the webinar, each Iranian University provided a feedback on the UNITEL Training path delivery. There are still some difficulties to access the Platform but the next installation of a local IR server will ensure the maximum benefits and the project outcomes' sustainability.

In case of difficulties, the Professors downloaded the online lessons' file and accessed the Platform just to make the assessment tests.

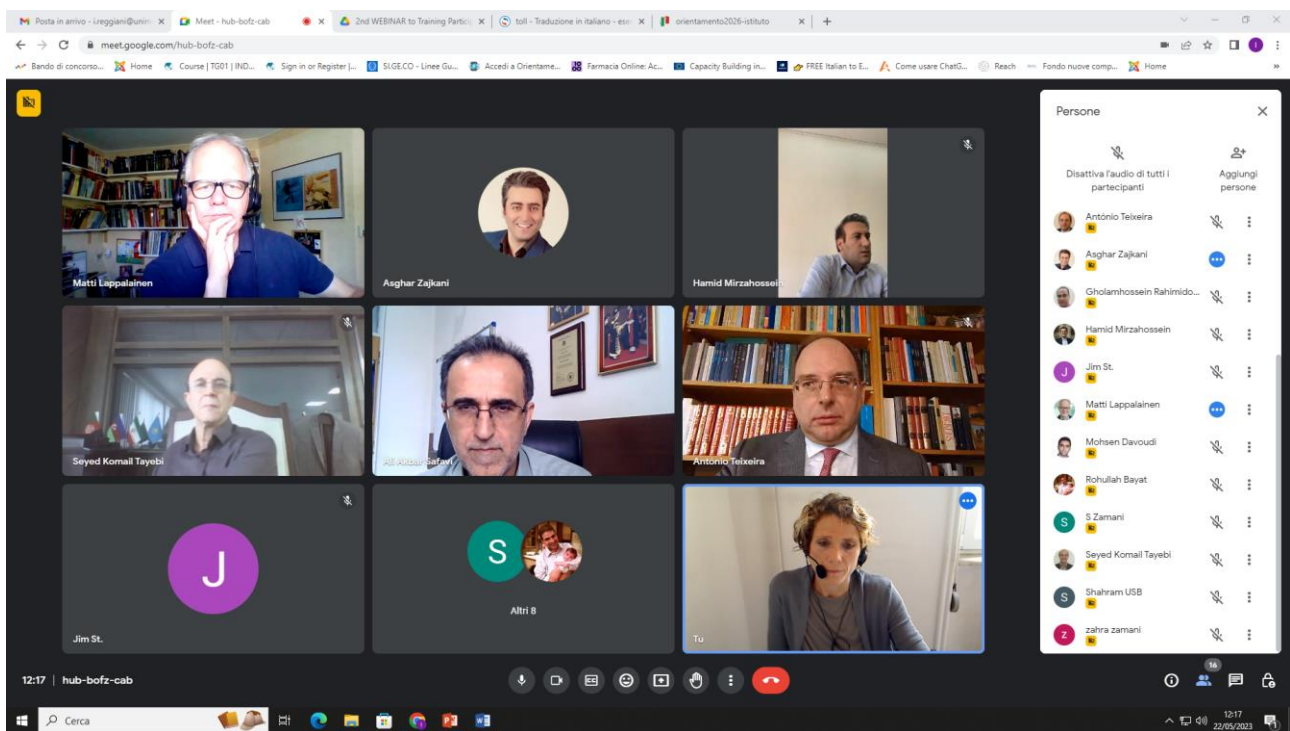
Most of the enrolled Professors have joined the course and benefited from the content with satisfaction.

As concerns the Face to face sessions, it has been organised a plenary (SU, IKIU, UI, SCU, USB) Face to face session in hybrid modality. Besides that, at individual level, SCU, IKIU have organised F2F sessions with their professors.

As concerns the Quality Assurance, Universidade Aberta reminded the participants to fill in the Expectation questionnaire. At the end of the training path (course's delivery and Face to face session), they will fill the final satisfaction questionnaire. The Expectation questionnaire link is available in the Platform.

As concerns the “WP4 Modernisation of the Courses and implementation of remote labs”, it has been clarified that the “modernisation” concept should be conceived as a wide range of possibilities. The presentation on WP4 (available in the drive folder) has been shared as well. Each professor will introduce his proposal of “modernisation” through the google form made by USGM, WP leader. The google form link is available into the PPT WP4.

Apart from the broad concept of “modernisation” that could be applied, and the several opportunities the concept meets, it has been remarked that the modernisation action should be **significant/relevant** and that the modernised course should receive the internal/institutional accreditation.



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12:17 | hub-bofz-cab

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12:27 | hub-bofz-cab

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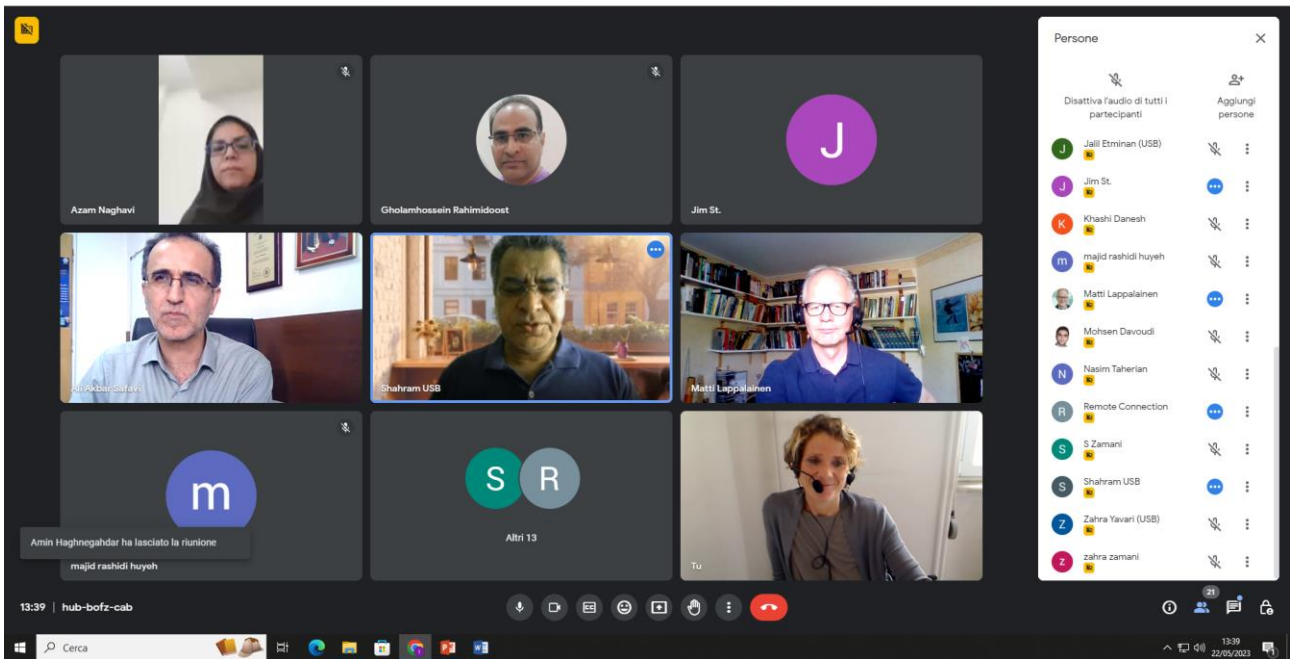
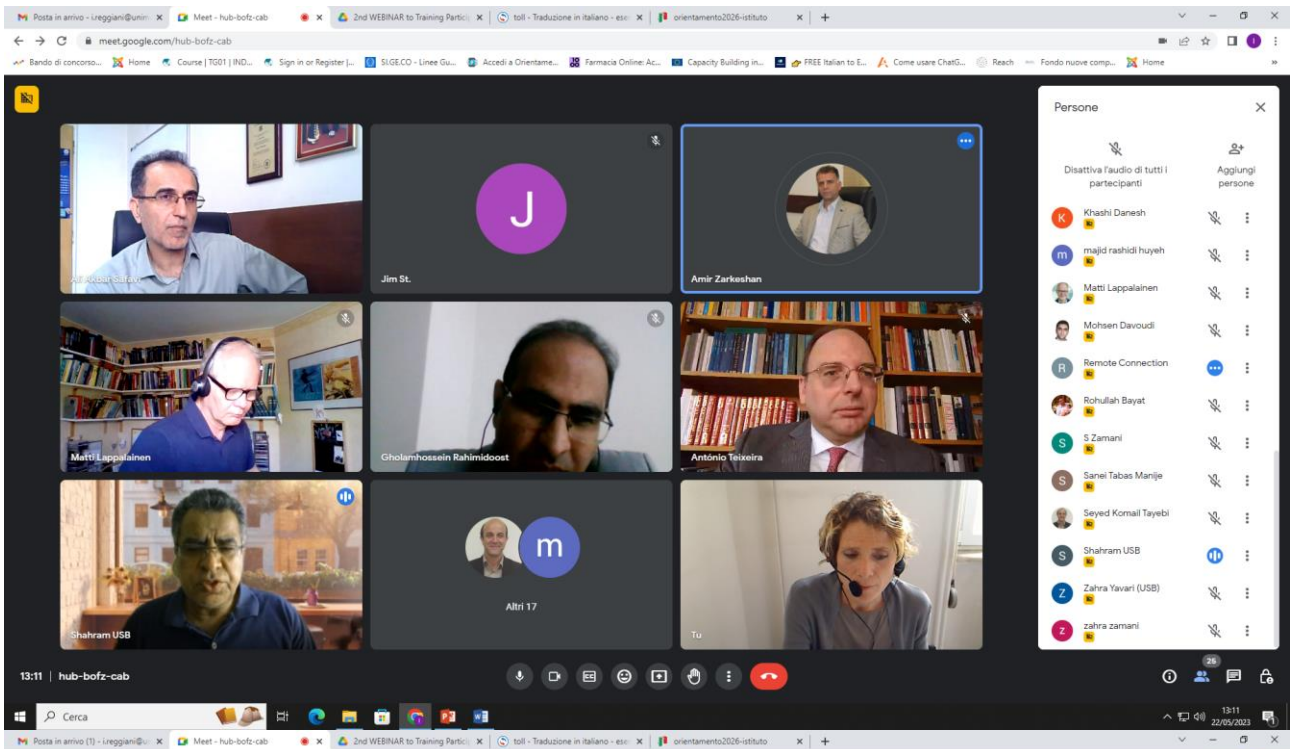
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CHAT

António Teixeira11:58

Hello. Good morning!

Gholamhossein Rahimidoost12:00

hi Antonio

Matti Lappalainen12:01



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Hi Antonio! There was confusion with the time so now we started to find a time for steering committee meeting and wait a while for the others to join.

António Teixeira12:01

Ok. Thank you, Matti!

That will be an online meeting, right?

Matti Lappalainen12:02

Yes, it's online.

Azam Naghavi12:48

Hello everyone Naghavi UI

Matti Lappalainen12:50

Hello! So far we have discussed general matters (e.g. next Steering group meeting), now we just started discussing the e-course.

Azam Naghavi13:05

In Uni Isfahan we need more time for the certificates. We've just received username and passwords. We will have two meetings next week with regards to the e-courses.

fatemeh mirghafari13:12

perfect. no more comment

Azam Naghavi13:13

Great !

Often 20th September

Matti Lappalainen13:21

Or for example some mid-course feedback from the students! So it does not have to be something very big and difficult.

Shahram USB13:22

tnx

Seyed Komail Tayebi13:32

I have to leave the meeting now.

Azam Naghavi13:37

Thank you

Amir Farhad Ehyaei13:37

Thank you for your valuable information. Bye